



Facility

Name: *Midwest NMCAP Jaramillo Head Start* **License Number:** *94705*
Address: *900 Esperanza, Belen, NM 87002*
Phone: *5058646700* **Fax:** **E-mail:** *rvallejos@ourkidzrock.com*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *11/15/2017* **Expiration Date:** *11/14/2018*

Capacity

Over Age 2: *22* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *22*
Square Footage: *0*

Census

Over 2: *8* **Under 2:** *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation

Monday <i>8:00 AM - 4:00 PM</i>	Tuesday <i>8:00 AM - 4:00 PM</i>	Wednesday <i>8:00 AM - 4:00 PM</i>	Thursday <i>8:00 AM - 4:00 PM</i>	Friday <i>8:00 AM - 4:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *03/07/2018* **Time In:** *9:30 AM* **Time Out:** *12:00 PM* **Purpose:** *Semi-Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements (continued)

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements

8.16.2.22 A Administrative Records **Non-compliance**

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the dated weekly menus for meals and snacks. Old menus posted

Corrective Action Plan

The center will post the missing item.

Date to be Completed: 04/06/2018

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Not Inspected*

8.16.2.22 C Policy and Procedures *Not Inspected*

8.16.2.22 D Family Handbook *Not Inspected*

8.16.2.22 E Children's Records *Compliance*

8.16.2.22 F Personnel Records *Compliance*

8.16.2.22 G Personnel Handbook *Not Inspected*

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Compliance*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

Services & Care of Children

8.16.2.24 A Guidance *Compliance*

8.16.2.24 B Naps or Rest Period *Compliance*

8.16.2.24 C Additional Requirements for Infants and Toddlers *N/A*

8.16.2.24 D Diapering and Toileting *Compliance*

8.16.2.24 E Additional Requirements for Children with Special Needs *Compliance*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Compliance*

8.16.2.24 H Social-Emotional Responsive Environment *Compliance*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas *Compliance*

8.16.2.24 K Swimming, Wadding and Water *N/A*

Administrative Requirements *(continued)*

Food Service *(continued)*

8.16.2.24 L Field Trips Not Inspected

Food Service

8.16.2.25 B Meals and Snacks Compliance

8.16.2.25 C Menus Compliance

8.16.2.25 D Kitchens Compliance

8.16.2.25 E Meal Times Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene Compliance

8.16.2.26 B First Aid Requirements Compliance

8.16.2.26 C Medication Compliance

8.16.2.27 A-D Illness Requirements for Centers Compliance

8.16.2.28 A-H Transportation Requirements for Centers N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping **Non-compliance**

The premises in the kitchen are not safe in that expired milk is present.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Date to be Completed: 04/06/2018

8.16.2.29 B Pest Control Compliance

8.16.2.29 C Mechanical Systems Compliance

8.16.2.29 D Water and Waste Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical Compliance

8.16.2.29 F Exits and Windows Compliance

8.16.2.29 G Toilet and Bathing Facilities Compliance

8.16.2.29 H Safety Compliance Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Compliance

8.16.2.29 J Pets N/A

Additional Comments

None

Administrative Requirements *(continued)*

Food Service *(continued)*

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Mark Prizzi*



Facility Representative: *Liceidy Parra*